



# Team BRCS Scorecard (20-Minute Weekly Review)

A team is a factory too. Outputs reveal the system.  
Run this once a week, in the same meeting, led by the manager.  
Score (circle one): 0 = absent | 1 = inconsistent | 2 = consistent

## 1 BUILD – Outcome clarity

Score: 0 1 2

- What are we shipping next (specific deliverable)?
- By when? For whom? What does “done” mean?
- Who owns it (one name, not a group)?

Build statement (one sentence):

Over the next 7 days, we will   
by  for

## 2 RUN – Execution rhythm

Score: 0 1 2

- What is the repeatable path (3–5 stages) we will run?
- What is the one rhythm we will protect this week?
- What do we stop doing to reduce friction?

Run commitments (max 3):

1.
2.
3.

## 3 CHECK – Quality and truth

Score: 0 1 2

- What is the smallest likely cause of failure if this goes wrong?
- What will we check before exposure (names, numbers, links, assumptions, handoffs)?
- Who gives the outside eye / second check?

Quality Gate A (N-24h):

What must be verified 24 hours before?

  


Quality Gate B (N-90m):

What is the single risk we fix 90 minutes before?

  


## 4 SUSTAIN – Thresholds and maintenance

Score: 0 1 2

- What line must not be crossed (quality, ethics, capacity, relational tone)?
- What is the team’s maintenance act this week (reset, review, refit)?
- What do we remove to prevent repeat friction?

Maintenance (this week’s restore/reset):